



JHARKHAND URBAN TRASPORT CORPORATION LIMITED (JUTCOL)

(A Government of Jharkhand Undertaking)

Regd. Off. Room No.411, Urban Development Department, Project Building, Dhurwa, Ranchi-834004

Email: contact@jutcol.co.in

CIN: U60100JH2016SGC009174



Ref. No. 68

Date: 15-09-17

Urban Development and Housing Department (UD&HD), Government of Jharkhand invites application from interested professionals/candidates for the post mentioned below on purely contractual basis for "Jharkhand Urban Transport Corporation Limited (JUTCOL)".

SN	Name of the Post	Total No. of Post	Consolidate d Monthly Remunerati on (Rs.)	Essential Qualification	Experience
1	Company Secretary	1	75,000/-	Candidate should be members of ICSI (The Institute of Company Secretaries of India). Minimum Experience of 10 Years as CS member of ICSI. Desirable Qualification: Candidate should be diploma/degree holder in management or LLB from reputed institute/University	Age of the candidate should not exceed 50 years as on last date fixed for submission of the application.
2	Manager (Urban Infrastruct ure)	1	60,000/-	MBA (Urban Infrastructure) /Masters with first division in Urban Infrastructure from recognized university in regular course. 4 years experience in Urban Infrastructure preferably within a consulting organization.	Age of the candidate should not exceed 45 years as on last date fixed for submission of the application.
3	Manager (Transport ation)	1	60,000/-	ME/M.Tech/Masters degree in Transportation Engineering/ Planning. 2 years experience in formulation, design, implementation and management of transportation infrastructure.	Age of the candidate should not exceed 45 years as on last date fixed for submission of the application.



JHARKHAND URBAN TRANSPORT CORPORATION LIMITED (JUTCOL)

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Terms of Engagement:

1. The appointment of professionals will be purely on contract basis for a period of (3) Three Years, which may be extended twice (2 years + 2 Years) after the annual review of performance, and desired output. However the contract may be terminated in the case of unsatisfactory service in one months notice.
2. The successful candidate will have to sign a contractual agreement in the prescribed format along with service bond of 3 years in favor of JUTCOL.
3. The contract shall not confer any rights or claim of extension/absorption in the Company.
4. Applicants who are in employment with Government, Semi-Government, Autonomous Bodies, Public Sector Undertakings and other Government sponsored institutions should route their application through proper channel.
5. **Last date for receipt of Application:** 10-10-2017, till 15:00 Hrs.
6. The scope of work, detail job description, requisite qualification and experience for different category of post mentioned in Appendix A, please visit Notice/Recruitment section of the website www.jharkhand.gov.in (<http://www.jharkhand.gov.in/web/guest/notices> and <http://www.jharkhand.gov.in/web/guest/recruitment>)
7. The selection of the candidate will be completely on the basis of Essential Qualification, Additional qualification, Experience and Interview. The decision of the Company is final and binding. The Company reserves its rights to accept or reject any applications, without assigning reasons there for.
8. **How to apply:** Duly filled application along with self attested copy of the proof of age, qualification and experience should be sent through the registered post/speed post/courier to the **Manager Administration, Jharkhand Urban Transport Corporation Limited (JUTCOL) , 3rd Floor, M.R. Tower, Line Tank Road, Ranchi-834001**. The application form made available by hand shall not be entertained. Original Qualification Certificate and Proof of previous employment have to be produced during the time of interview.
Incomplete applications shall not be considered and no interim correspondence shall be entertained. Canvassing in any form shall be considered a disqualification for employment in the Company.
9. The list of shortlisted candidate will be uploaded on the website: - www.jharkhand.gov.in and the candidate will be intimidated about the date of interview.
10. On behalf of Jharkhand Urban Transport Corporation Limited, the department reserves the right to cancel/postpone the recruitment wholly or partially if so required. No claim will be admissible in case of such cancellation/postponement.

Sd/-

Chief Executive Officer

Jharkhand Urban Transport Corporation Limited



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Name of the Post and Qualification required

Appendix A

1. Company Secretary

Candidate should be Members of ICSI (The Institute of Company Secretaries of India).
Minimum Experience of 10 Years as a CS member of ICSI.

Desirable Qualification: Candidate should be diploma/degree Holder in management or LLB from reputed institute/University.

2. Manager (Urban Infrastructure)

MBA (Urban Infrastructure)/ Masters with first division in Urban Infrastructure from recognized university in regular course.

4 years experience in Urban Infrastructure preferably within a consulting organization.

- i. Proven track record in managing large and multidisciplinary development projects
Success in establishing and managing systems and procedures for effective, quality delivery of development projects
- ii. Experience in successful management and control of budgets and risks
- iii. Experience in leading, managing and developing teams
- iv. Excellent verbal, interpersonal and written communication skills
- v. Proven analytical skills and attention to detail

3. Manager (Transportation)

ME/M.Tech/Masters degree in Transportation Engineering/Planning.

2 years experience in formulation, design, implementation and management of transportation infrastructure.

APPLICATION FORM

Position Applied For: _____

Paste Recent
Passport Size
Photograph

1. PERSONAL DETAILS

Name of the Candidate*	_____	_____
	(First Name)	(Surname)
Address*	<u>Permanent</u>	<u>Present</u>
Mobile/Phone No.*		
Telephone-Residence		
Telephone-Office		
Email Id.*		
Date Of Birth: (DD/MM/YY)		
Category*: (ST/SC/BC1/BC 2/General)		
Sex: (Male/Female)*		

2. EDUCATION QUALIFICATION (Recent First)

Qualification	University/Institution	Main Subjects	Completion Year	Division / Grade	Marks %

3. OTHER QUALIFICATION/TRAINING

Course Name	Duration	Institution	Course Details

4. EMPLOYMENT/WORK EXPERIENCE DETAILS

Name & Address of Employer	Designation	Duration		Experience		Brief Description of Responsibilities	Name & Designation of Reporting Authority
		From	To	Years	Months		
Total Experience							

5. KEY COMPETENCIES/SKILLS

S.No.	Computer Skills	Detail
	Other Skills/Competencies	

6. LANGUAGE PROFICIENCY (Please Tick The Appropriate Column)

Language	Ability To Converse			Ability To Read			Ability To Write		
	Poor	Fair	Good	Poor	Fair	Good	Poor	Fair	Good
English									
Hindi									
Other (Please Specify)									

7. ANY OTHER INFORMATION (May Be Provided By Applicant To Strengthen Candidature)

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8. REFERENCE (Two Persons To Whom You Have Professionally Reported)

Reference 1 (<u>Name, Official Address, Phone & Email</u>)	Reference 2 (<u>Name, Official Address, Phone & Email</u>)

9. DECLARATION

I do hereby declare that all statements made in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any point of time, my candidature/ appointment may be cancelled/ terminated without any notice.

Date:

Place:

(Signature of the Applicant)